Safeguarding

Suggested Questions

**Statutory requirements and policy:**

• Is the school meeting all of its statutory safeguarding obligations?

• Does the safeguarding and child protection policy reflect any local guidance and procedures?

• Is the most recent safeguarding and child protection policy on the school website?

• Does the school’s safeguarding and child protection policy have all the latest updates? Is this updated at least annually?

• Does the school have a policy in place regarding female genital mutilation (FGM)?

• Are all welfare concerns recorded in a consistent manner?

**Safeguarding arrangements:**

• Who is the school’s designated safeguarding lead (DSL)? Are all governors aware of this?

• What systems are in place for when the DSL is absent or unavailable?

• What are the school’s arrangements for safeguarding issues that occur during activities taking place out of school hours?

**Safer recruitment:**

• Are there systems in place to ensure that the school is quality assuring all safeguarding procedures?

• Are all staff, external providers and other relevant individuals DBS checked?

• Are at least two references sought for each new appointment?

• During the recruitment process, is there always at least one panel member who has undertaken recognised safer recruitment training?

**Staff:**

• Is the single central record up to date? Is the governing body checking this regularly?

• Are all new staff offered a full safeguarding induction?

• What are the procedures for whistleblowing and are all staff aware?

• Is there a policy in place for managing allegations against staff?

• Does the school have a code of conduct for staff behaviour?

• Does the code of conduct include details of how staff are expected to behave in a professional manner out of school hours?

**Staff awareness and training:**

• Are all staff aware of the contents of the school’s safeguarding and child protection policy? Are they able to apply this consistently? How do you know?

• Are all staff aware of the latest Keeping Children Safe in Education (KCSIE) document and have they signed the record to confirm this?

• Are all staff and governors offered regular safeguarding training?

• Are staff able to identify the signs of sexual exploitation, radicalisation, criminal exploitation and other types of abuse?

**Governance:**

• Are safeguarding issues discussed in every full governing body meeting?

• Is there a designated governor for child protection and safeguarding? Is this person appropriately trained and knowledgeable about the safeguarding requirements for schools?

**Radicalisation:**

• What is the school doing to ensure that everyone is aware of the PREVENT duty?

• Does the school have a risk assessment in place to prevent radicalisation?

**E-Safety:**

• Does the school have an online safety and acceptable use policy?

• Does the DSL have overall responsibility for online safety?

• Has the DSL done an evaluation of the school’s online safety practice?

• Does the school have adequate online monitoring and risk assessments in place?

• Does the school have a system in place to monitor mobile devices?

• Does the DSL use online monitoring reports to inform safeguarding decisions?

• Have all staff signed an acceptable use agreement?

• Does the school offer support to parents to enable them to keep their children safe online?

• Does the school support parents to understand the risks of online bullying, sexting and online grooming?

• Does the school have a mobile phone policy and is this applied consistently?

**Partnerships:**

• Does the school work in partnership with other agencies and partners to keep its pupils safe?

• Do school leaders have a process for keeping up to date with local safeguarding information and procedures?